

SECRET

Approved For Release 2001/08/13 : CIA-RDP78B04747A001900010041-6

#991316

21 December 1965

MEMORANDUM FOR THE RECORD

SUBJECT: Pre-Contract Meeting with [REDACTED] Personnel at [REDACTED]
15 December 1965

25X1A

25X1A [REDACTED] of IPD, [REDACTED] of Contracts, and Mr.
25X1A [REDACTED] of P&DS met with [REDACTED] Manager, Special Projects,
[REDACTED].

25X1A

A work statement was presented by [REDACTED] and the [REDACTED] Representative
agreed to make this a part of the contract as well as the [REDACTED] proposal. [REDACTED]
further agreed that all consultants to be used on the project must be
approved by NPIC.

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25X1A Proper security clearances have not come through for the [REDACTED] personnel
25X1A and a check with Security indicates it will probably be the 1st of February
before they can start the study.

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25X1A [REDACTED] indicates that they would have to do some of the Top Secret work
25X1A at their facility. The [REDACTED] Representative was instructed that they would
25X1A not be allowed to take classified material other than their notes out of NPIC.
25X1A Security will run a check of their facility for Top Secret use. Security
suggested that the association be Secret instead of Confidential for this
contract.

25X1A If clearances come through in time, Phase 1 will cover the period of
25X1A 1 February to 1 July 1966. All contractual matters were worked out
except the fee, this will be resolved between [REDACTED]

25X1A

25X1A A meeting was held in the IPD Conference room with four members of the
[REDACTED] Staff that hold Agency Secret clearances. [REDACTED] gave them a general
brief on the present system, the administrative setup and the problem areas.
He further briefed them on the general support and type of materials to be
processed.

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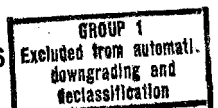
The system must handle: Interface with other Agency Information, Photo-
grammetric Parameters and Support, Collateral Material, Publication Graphics
and Drawings, Photographs, Production and Management Support, and Order of
Battle Information.

25X1A [REDACTED] covered the general approach his contract
25X1A will cover in preparing a mathematical model for the Center. He indicated
that his study will overlap [REDACTED] study somewhat but he will attempt to
minimize the impact caused by the overlap.

DECLASS REVIEW by NIMA/DOD

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█████ personnel seemed to be satisfied with the explanation. ██████ study will take 15 months while ██████ will take 5 months. To reduce the skepticism and hostility that the ██████ staff might receive from the P.I.'s, briefings will be set up about the 15th of January for all Divisions. Present plans call for each Division to select one contact man and this man will be kept up to date on the study.

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The first month ██████ expects to have 8 people working in the Center and after that probably 2 or 3 people at all times for the remaining four months.

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████████████████████
Technical Monitor

clc

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Work Statement for Analysis of NPIC Substantive Data Base

A. Purpose:

To prepare design concepts and an implementation plan for an integrated information system responsive to NPIC needs which will provide, among other things, a measure of flexibility and responsiveness which cannot be achieved with the present data base.

B. Work Statements:

1. Review and itemize all substantive information received, developed and disseminated by the NPIC.
2. Review current substantive information processing methods, including the filing rationale and the structure, physical form and effectiveness of the files.
3. Review the current substantive information processing facilities and equipment.
4. Determine information requirements at each point in the NPIC production process.
5. Conduct an organizational review to characterize the flow of information within the NPIC and between the NPIC and other groups.
6. Conduct an analysis of the information determined in Items 1 through 4 and prepare flow diagrams and statistical analyses (e.g., volume, frequency, throughput rates) of both current and projected operations.
7. Define the functions of the photo-intelligence system that will comprise the substantive integrated information system.
8. Prepare and evaluate alternative configurations of the functional flow diagrams to determine where efficiency can be improved through the use of manual or automated techniques.
9. Prepare functional and performance specifications for the proposed substantive integrated information system.
10. Prepare program plan for follow-on phases (detailed subsystem design, programming, and implementation of integrated information system components).